

# ORDINARY MEETING

of

# CHIEF EXECUTIVE EMPLOYMENT COMMITTEE

## UNCONFIRMED MINUTES

**Commenced:** 11.05 am  
**Date:** Tuesday, 5 September 2017  
**Venue:** Council Chamber  
Level 2  
16 Cobham Court  
Porirua City

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### Present

Councillor Dale Williams (Chairperson)  
Councillor Anita Baker  
Councillor 'Ana Coffey  
Councillor Dame Beverley Wakem

### In Attendance

Wendy Walker	Chief Executive Officer
Jerry Wrenn	Manager Human Resources
Christien Winter	Sheffield
Lynlee Baily	Manager Democratic Services
Councillors	Wihapi, Leggett, Ford, Seiuli and Duncan



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<b>No.</b>	<b>Item</b>
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### **1. Meeting Conduct**

- 1.1 Apologies
- 1.2 Conflict of Interest Declarations
- 1.3 Notification of Extraordinary Business
- 1.4 Confirmation of Minutes

### **2. Public Excluded**

Chief Executive's Performance Self-Assessment 2016-17  
Chief Executive #5105633

Chief Executive's Performance Framework 2017-18  
Chief Executive #5106194

Chief Executive's Annual Remuneration Review  
General Manager People and Capability #5108666

**1. Meeting Conduct**

**1.1 Apologies**

**Moved** Cr Baker

**Seconded** Cr Dame Beverley Wakem

Mayor Tana was absent in accordance with the leave of absence granted by the Council on 23 August 2017.

**RESOLVED**

That the Chief Executive Employment Committee:

1. Receive the apology from Cr Coffey for lateness.

**CARRIED**

**1.2 Conflict of Interest Declarations**

No conflicts of interest were declared.

**1.3 Notification of Extraordinary Business**

No items not on the Agenda were received.

**1.4 Confirmation of Minutes**

**Moved** Cr Baker

**Seconded** Cr Williams

Minutes of the 4 April 2017 were presented for confirmation.

**RESOLVED**

That the Chief Executive Employment Committee:

1. Confirms the Minutes of the meeting held on 4 April 2017.

**CARRIED**

**2. Public Excluded**

**Moved** Cr Dame Beverley Wakem

**Seconded** Cr Baker

**Resolution to Exclude the Public:**

That the public be excluded from the following parts of the proceedings of this meeting, namely:

- a) Confirmation of Minutes of meeting held on 4 April 2017
- b) Chief Executive’s Performance Self-Assessment 2016-17
- c) Chief Executive’s Performance Framework 2017-18
- d) Chief Executive’s Annual Remuneration Review

That the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
a) Confirmation of Minutes – 4 April 2017	Section 7(2)(a) – to protect the privacy of natural persons, including that of deceased natural persons	The public conduct of the relevant part of the proceedings would be likely to result in a disclosure of information for which good reason for withholding that information would exist, under Section 7 of the Local Government Official Information and Meetings Act 1987.
b) Chief Executive’s Performance Self-Assessment 2016-17	Section 7(2)(a) – to protect the privacy of natural persons, including that of deceased natural persons	As above
c) Chief Executive’s Performance Framework 2017-18	Section 7(2)(a) – to protect the privacy of natural persons, including that of deceased natural persons	As above
d) Chief Executive’s Annual Remuneration Review	Section 7(2)(a) – to protect the privacy of natural persons, including that of deceased natural persons	As above

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as specified above.

The meeting went into public excluded session at 11.08 a.m.

Councillor Coffey entered the meeting at 11:09 a.m.

The meeting concluded at 12.50 pm

Confirmed: \_\_\_\_\_

**Chairperson**

\_\_\_\_\_

**Date**