

ORDINARY MEETING

of

CHIEF EXECUTIVE EMPLOYMENT COMMITTEE

AGENDA

Time: 11:00 AM
Date: Tuesday, 5 September 2017
Venue: Council Chamber
Level 2
16 Cobham Court
Porirua City

MEMBERSHIP

Mayor Mike Tana
Councillor Dale Williams (Chairperson)
Councillor Anita Baker
Councillor 'Ana Coffey
Councillor Dame Beverley Wakem
Council Kaumātua Taku Parai

Jerry Wrenn

GENERAL MANAGER PEOPLE AND CAPABILITY

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1. Meeting Conduct

1.1 Apologies and Requests for Leave of Absence

The Chairperson invites notice from members of:

1. Apologies, including apologies for lateness and early departure from the meeting.

1.2 Public Forum

Members of the public may attend committee meetings to express their views, either as individuals or as part of a deputation, subject to the following conditions:

- a) Any person wishing to participate in the public forum preceding the meeting shall advise the Chairperson, or the Chief Executive, at least one clear day prior to the day on which the committee is meeting, or later at the discretion of the Chairperson.
- b) The Chairperson may decline requests for deputations or public speaking time that are repetitive or offensive.
- c) The Chairperson has the power to limit the number of public speakers or deputations at a meeting, if the Chairperson feels that the number of requests received are too many to be heard at one meeting.

1.3 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

1.4 Notification of Extraordinary Business

The Chairperson will give notice of items not on the agenda as follows:

Matters Requiring Urgent Attention as Determined by Resolution of the Chief Executive's Employment Committee

The reason why the item is not on the agenda; and

The reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor Matters relating to the General Business of Chief Executive's Employment Committee

No resolution, decision or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Porirua City Council for further discussion.

1.5 Confirmation of Minutes

The Minutes of the meeting held 4 April 2017 will be put to the Chief Executive Employment Committee for confirmation.

2. Public Excluded

CHIEF EXECUTIVE EMPLOYMENT COMMITTEE TO RESOLVE

That the public be excluded from the following parts of the proceedings of this meeting, namely:

- a) Confirmation of Minutes – 4 April 2017
- b) Chief Executive’s Performance Self-Assessment 2016-17
- c) Chief Executive’s Performance Framework 2017-18
- d) Chief Executive’s Annual Remuneration Review

That the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
a) Confirmation of Minutes – 4 April 2017	Section 7(2)(a) – to protect the privacy of natural persons, including that of deceased natural persons	The public conduct of the relevant part of the proceedings would be likely to result in a disclosure of information for which good reason for withholding that information would exist, under Section 7 of the Local Government Official Information and Meetings Act 1987.
b) Chief Executive’s Performance Self-Assessment 2016-17	Section 7(2)(a) – to protect the privacy of natural persons, including that of deceased natural persons	
c) Chief Executive’s Performance Framework 2017-18	Section 7(2)(a) – to protect the privacy of natural persons, including that of deceased natural persons	
d) Chief Executive’s Annual Remuneration Review	Section 7(2)(a) – to protect the privacy of natural persons, including that of deceased natural persons	

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as specified above.