

REIMBURSEMENT OF ELECTED MEMBERS EXPENSES POLICY

PURPOSE

The purpose of this report is to review the Reimbursement of Elected Members Expenses Policy to reflect the Local Government Members (2017/18) Local Authorities Determination 2017.

RECOMMENDATIONS

That the Committee:

1. Receive the report
2. Recommend that the Council:

Update the Reimbursement of Elected Member Expenses Policy to:

- i. Provide for the payment of District Plan and Private Plan Change hearing fees in accordance with the Local Government Members (2017/18) (Local Authorities) Determination 2017.
- ii. Increase the communication allowance in accordance with the Local Government Members (2017/18) (Local Authorities) Determination 2017.

Reports contain recommendations only. Refer to the meeting minutes for the final decision.

BACKGROUND

1. The Remuneration Authority (the Authority) is responsible for setting the remuneration and determining the expenses and allowances that can be paid to elected members. The Authority has released its 2017/18 Determination (**Attachment A**) providing for a 1.7% salary increase to mayors and councillors, together with changes to the expense allowances.
2. The Determination which came into effect on 1 July 2017, incorporates changes to allowances for mileage, travel times and communications, and amends the hearing fee provisions. It provides the Council with an opportunity to review its Reimbursement of Elected Members Expenses Policy adopted by the previous Council in May 2016 (**Attachment B**).

DISCUSSION AND OPTIONS

3. The Local Government Act requires the Authority to determine expenses and allowances payable to elected members. The Authority requests each council to confirm or amend its expenses and reimbursement policy following the release of its Determination.
4. The following table provides a comparison of the changes made by the Authority between 2016 and its latest Determination, and the allowances provided for in the Council's current Policy:

	2016/17 Determination	2017/18 Determination	Reimbursement of Elected Members Expenses Policy 2016/17
Vehicle Mileage Allowance	<p>First 5,000km reimbursed at 74c per km.</p> <p>Rate for travel in excess of 5000km at 37c per km.</p> <p>The 30 km threshold applies to visits to the council office</p>	<p>When using a private vehicle on council business and by the most direct route –</p> <p>Electric vehicle – 81c per km; 73c per km in other circumstances</p> <p>Distance over 10,000km* – 37c per km</p> <p>(30km threshold removed)</p> <p>*The 10,000 km threshold is subject to change by the IRD</p>	<p>No mileage allowances are payable. Elected members are required to claim the costs of using their private vehicles on Council related business as part of their individual taxation arrangements</p>
Travel Time Allowance	<p>Allowance of \$37.50 for each hour of eligible travel time after the first hour travelled in a day</p> <p>Not available to the Mayor</p>	<p>Allowance of \$37.50 per hour of eligible travel time after the first hour travelled in a day</p> <p>Now also available to the Mayor</p>	<p>Travel time allowance is not provided for under the Policy</p>
Communications Allowance	<p>Personal computer \$150 Tablet \$150 Printer \$40 Mobile phone \$60 Internet \$250 Toll and mobile charges \$400</p> <p>Total amount must not exceed \$1050</p>	<p>Personal computer, tablet or laptop \$200 Printer \$40 Mobile phone \$150 Internet services \$400 Mobile phone services \$400 or reimbursement of actual costs of phone calls on production of records and receipts</p> <p>Total amount must not exceed \$1190</p>	<p>A communications allowance of \$1,050 is provided for under the Policy</p>

	2016/17 Determination	2017/18 Determination	Reimbursement of Elected Members Expenses Policy 2016/17
Hearing Fees	<p>Chairperson \$100 per hour of hearing time and preparation time for resource consent</p> <p>Member \$80 per hour of hearing and preparation time</p> <p>Note: this does not allow for District Plan or Private Plan change hearings and does not apply to the Mayor</p>	<p>Chairperson entitled to up to \$100 per hour of hearing and preparation time</p> <p>Member entitled to up to \$80 per hour of hearing and preparation time</p> <p>These hearing times now also apply to District Plan and Private Plan change hearings</p> <p>These hearing allowances do not apply to the Mayor</p>	<p>Chairperson \$100 per hour of hearing and preparation time for resource consent hearings</p> <p>Member \$80 per hour of hearing and preparation time for resource consent hearings</p> <p>These hearing allowances do not apply to the Mayor</p>

5. It is recommended that the Committee consider incorporating the changes to the communications allowance and hearing fees into the Policy to align with the Determination. The current Policy aligns with Council’s Travel and Sensitive Expenditure policies and outlines the provisions for reimbursement of expenses and payment of allowances.
6. Elected members provide and use their own electronic devices to access Council information. In May 2016 the Council made provision in its Reimbursement of Elected Members Expenses Policy for the payment of a communications allowance in line with the provisions in the Authority’s 2016/17 Determination. The Determination provides for an allowance increase of \$140 from \$1,050 to \$1,190.
7. The current Policy does not allow for reimbursement of vehicle mileage for travel time allowance or District Plan and Private Plan change hearings. However in reviewing its Policy, the Committee has an opportunity to determine if it is appropriate to recommend to the Council that it offer such allowances.
8. A funding allocation has been made in the 2017/18 budget for the communications allowance however no allowance has been made for vehicle mileage and travel time. District Plan hearing fees are provided for in current budgets.
9. The following options are available to the Committee for recommendation to the Council:

Option One

 - Increase the communications allowance in the Elected Members Expenses Policy from \$1,050 to \$1,190 per annum.
 - Include the District Plan and Private Plan change hearing fees of up to \$100 per hour for the Chairperson and up to \$80 per hour for the members.

Option Two

- Increase the communications allowance in the Elected Members Expenses Policy from \$1,050 to \$1,190 per annum.
- Include the District Plan and Private Plan change hearing fees of up to \$100 per hour for the Chairperson and up to \$80 per hour for the members.
- Include the mileage travel allowance and travel time allowance as provided for in the 2017 Remuneration Authority’s Determination.

CONCLUSION

10. The Authority has released its 2017/18 Determination providing the City Delivery Committee an opportunity to review the Council’s Reimbursement of Elected Member Expenses Policy.

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GENERAL MANAGER CITY GROWTH AND PARTNERSHIPS

SUPPORTING INFORMATION

CONTRIBUTION TO COUNCIL'S STRATEGIC DIRECTION

The issues in this report contribute to the strategic priority of a growing, prosperous and regionally connected city.

FINANCIAL CONSIDERATIONS

The communications allowance and District Plan hearing fees have a budget allocation. There is no allocation for a vehicle mileage or travel time allowance.

Funding of a vehicle mileage and travel allowance would have minimal operational impact.

STATUTORY REQUIREMENTS

The remuneration of elected members is governed by statute via the Local Government Act 2002. Part 1 of Schedule 7 of the Local Government Act 2002 sets out the requirements around the remuneration of members.

Section 6 of this part sets out the requirements for the Remuneration Authority to determine remuneration, allowances and expenses payable to mayors, deputy mayors, committee chairs and members of councils.

Section 7 of this part sets out the mandatory criteria that the Remuneration Authority must have regard to in determining remuneration.

Section 9 of this part sets out the requirement for the Remuneration Authority to deliver to the Minister of Local Government a copy of every determination it makes under clause 6 and to publish each determination in the Gazette within 14 days of delivering it to the Minister.

Section 19 of the Remuneration Authority Act 1977 applies to determinations made under this Act and remain in force until superseded by a further determination.

TREATY CONSIDERATIONS

There are no Treaty implications identified in relation to the issues in this report.

SIGNIFICANCE

This matter does not trigger the Council's Significance and Engagement Policy.

ENGAGEMENT AND COMMUNICATIONS

The Council is not required to consult the community on the matters raised within this report.

ATTACHMENTS

- Attachment A: Local Government Members (2017/18) (Local Authorities) Determination 2017 #5065682
- Attachment B: Reimbursement of Elected Member Expenses (Adopted May 2016) #5064790



Local Government Members (2017/18) (Local Authorities) Determination 2017

Pursuant to clause 6 of Schedule 7 of the Local Government Act 2002, and to the Remuneration Authority Act 1977, the Remuneration Authority, after having regard to the matters specified in clause 7 of that schedule, makes the following determination (to which is appended an explanatory memorandum).

Contents

		Page
1	Title	2
2	Commencement	2
3	Expiry	2
	<i>Interpretation</i>	
4	Interpretation	2
5	Meaning of hearing	3
6	Meaning of hearing time	3
	<i>Entitlement to remuneration, allowances, and hearing fees</i>	
7	Remuneration, allowances, and hearing fees payable	4
8	Acting mayor or chairperson	4
	<i>Allowances</i>	
9	Definition of member	4
10	Vehicle mileage allowance	5
11	Travel time allowance	5
12	Communications allowance	5
	<i>Hearing fees</i>	
13	Fees related to hearings	6
	<i>If determination is continued</i>	
14	Application of certain allowances if determination continues after expiry	7
	<i>Revocations</i>	
15	Revocations	7

Schedule Remuneration

8

Determination

1 Title

This determination is the Local Government Members (2017/18) (Local Authorities) Determination 2017.

2 Commencement

This determination is deemed to have come into force on 1 July 2017.

3 Expiry

This determination expires on the close of 30 June 2018.

Interpretation

4 Interpretation

In this determination, unless the context otherwise requires,—

ATA panel means a panel appointed by an accord territorial authority under section 89 of HASHA

board means—

- (a) a community board of a territorial authority other than the Auckland Council; or
- (b) a local board of the Auckland Council

determination term means the period from the coming into force of this determination to its expiry

HASHA means the Housing Accords and Special Housing Areas Act 2013

hearing has the meaning given to it by clause 5

hearing time has the meaning given to it by clause 6

local authority means a regional council or a territorial authority

member means,—

- (a) in relation to a local authority (other than the Canterbury Regional Council) or a board, a person who is declared to be elected to that local authority or board under the Local Electoral Act 2001 or who, as the result of further election or appointment under that Act or the Local Government Act 2002, is an office holder in relation to the local authority or board (for example, a chairperson);
- (b) in relation to the Canterbury Regional Council, a person who has been elected or appointed to membership in the transitional governing body

under the Local Electoral Act 2001 (as modified by section 11 of the Environment Canterbury (Transitional Governance Arrangements) Act 2016) or who, as the result of further election or appointment under the Local Electoral Act 2001 (as modified by section 11 of the Environment Canterbury (Transitional Governance Arrangements) Act 2016), is an office holder in relation to the Canterbury Regional Council (for example, a chairperson)

on local authority business includes on the business of any board of the local authority

regional council means a regional council named in Part 1 of Schedule 2 of the Local Government Act 2002

RMA means the Resource Management Act 1991

territorial authority means a territorial authority named in Part 2 of Schedule 2 of the Local Government Act 2002.

5 Meaning of hearing

In this determination, **hearing** means—

- (a) a hearing that is held by an ATA panel arising from—
 - (i) a resource consent application under subpart 2 of Part 2 of HASHA; or
 - (ii) a request for a plan change or for a variation to a proposed plan under subpart 3 of Part 2 of HASHA; or
- (b) a hearing arising from a resource consent application made under section 88 of the RMA; or
- (c) a hearing arising from a notice of requirement (including one initiated by the local authority); or
- (d) a pre-hearing meeting held under section 99 of the RMA in relation to a hearing referred to in paragraph (b) or (c); or
- (e) a hearing of submissions as part of the process of the preparation of a district or regional plan or regional policy statement; or
- (f) a hearing relating to a request for a change to a district or regional plan or policy statement (including one requested by the local authority or a board); or
- (g) a mediation hearing in the Environment Court as part of an appeal from a decision of a local authority; or
- (h) a hearing on an objection against a charge fixed by a local authority under section 36 of the RMA.

6 Meaning of hearing time

In this determination, **hearing time** means the time spent—

- (a) conducting a hearing; and
- (b) in formal deliberations to decide the outcome of a hearing; and
- (c) participating in an official group site inspection related to a hearing; and
- (d) determining a resource consent application where a formal hearing does not take place; and
- (e) up to a maximum of the aggregate of the time referred to in paragraphs (a) and (b),—
 - (i) preparing for a hearing; and
 - (ii) participating in an inspection of a site for the purposes of a hearing, other than an official group site inspection under paragraph (c).

Entitlement to remuneration, allowances, and hearing fees

7 Remuneration, allowances, and hearing fees payable

- (1) A member of a local authority or a board is entitled to—
 - (a) the applicable remuneration set out in the Schedule;
 - (b) the applicable allowances payable in accordance with clauses 9 to 12;
 - (c) the applicable hearing fees payable in accordance with clause 13.
- (2) Despite subclause (1), a member of a territorial authority who is elected or appointed to a board is not entitled to be remunerated for both positions. The member is entitled only to the remuneration that is payable to the member as a member of the territorial authority.

8 Acting mayor or chairperson

- (1) This clause applies to a member who acts as a mayor or chairperson during a period when, because of a vacancy or temporary absence, the remuneration or allowances that would usually be paid to the mayor or chairperson are not being paid.
- (2) While acting as mayor or chairperson, the member must be paid the remuneration and allowances usually payable to the mayor or chairperson, instead of the member's usual remuneration, allowances, and hearing fees.

Allowances

9 Definition of member

For the purposes of payment of allowances under clauses 10 to 12, **member**, in relation to a territorial authority, includes a member of a board of the territorial authority.

10 Vehicle mileage allowance

- (1) A local authority may pay to a member a vehicle mileage allowance for eligible travel.
- (2) A member's travel is eligible for the allowance if it occurs—
 - (a) on a day when the member is not provided with a vehicle by the local authority; and
 - (b) when the member is travelling—
 - (i) in a private vehicle; and
 - (ii) on local authority business; and
 - (iii) by the most direct route that is reasonable in the circumstances.
- (3) The allowance payable to a member is,—
 - (a) for the first 10 000 kilometres of eligible travel in the determination term,—
 - (i) if the member uses an electric vehicle, \$0.81 per kilometre; and
 - (ii) in any other case, \$0.73 per kilometre; and
 - (b) for any distance over 10 000 kilometres of eligible travel in the determination term, \$0.37 per kilometre.

11 Travel time allowance

- (1) A local authority may pay a member an allowance of \$37.50 for each hour of eligible travel time of the member after the first hour travelled in a day.
- (2) Travel time by a member is eligible for the allowance if it is spent travelling—
 - (a) on local authority business; and
 - (b) by the quickest form of transport that is reasonable in the circumstances; and
 - (c) by the most direct route that is reasonable in the circumstances.

12 Communications allowance*Equipment*

- (1) If a local authority determines that particular information or communications technology equipment is required by members to perform their functions and requests that members use their own equipment for those purposes, the local authority may pay an allowance in accordance with subclause (2).
- (2) The matters in respect of which an allowance is payable and the amounts that may be paid for the determination term are as follows:
 - (a) for the use of 1 personal computer, tablet, or laptop, including any related docking station, \$200;
 - (b) for the use of a multi-functional or other printer, \$40;

(c) for the use of a mobile telephone, \$150.

Services

- (3) If a local authority requests a member to use the member's own Internet service for the purpose of the member's work on local authority business, the member is entitled to an allowance of \$400 for that use.
- (4) If a local authority requests a member to use the member's own mobile telephone service for the purpose of the member's work on local authority business, the member is entitled, at the member's option, to—
 - (a) an allowance of \$400 for that use; or
 - (b) reimbursement of actual costs of phone calls made on local authority business upon production of the relevant telephone records and receipts.
- (5) If a local authority supplies a mobile phone and related mobile telephone service to a member for use on local authority business and allows for its personal use, the local authority may decide what portion, if any, of the local authority's costs reasonably attributable to such personal use must be paid by the member.

Pro-rating

- (6) If the member is not a member for the whole of the determination term, subclauses (2) to (5) apply as if each reference to an amount were replaced by a reference to an amount calculated in accordance with the following formula:

$$(a \div b) \times c$$

where—

- a is the number of days that the member held office in the determination term
 - b is the number of days in the determination term
 - c is the relevant amount specified in subclause (2) to (5).
- (7) The Remuneration Authority may approve rules proposed by a local authority to meet the costs of installing and running special equipment or connections where, because of distance or restricted access, normal communications connections are not available.

Hearing fees

13 Fees related to hearings

- (1) A member of a local authority or a board who acts as the chairperson of a hearing is entitled to be paid a fee of up to \$100 per hour of hearing time related to the hearing.
- (2) A member of a local authority or a board who is not the chairperson of a hearing is entitled to be paid a fee of up to \$80 per hour of hearing time related to the hearing.

- (3) For any period of hearing time that is less than 1 hour, the fee must be apportioned accordingly.
- (4) Subclauses (1) and (2) do not apply to—
 - (a) a mayor or a member who acts as mayor and is paid the mayor's remuneration and allowances under clause 8(2); or
 - (b) a chairperson of a regional council or a member who acts as chairperson of a regional council and is paid the chairperson's remuneration and allowances under clause 8(2).

If determination is continued

14 Application of certain allowances if determination continues after expiry

- (1) This clause applies if this determination continues in force after its expiry under clause 7A(4) of Schedule 7 of the Local Government Act 2002.
- (2) Clauses 10 and 12(1) to (6) apply as if this determination—
 - (a) came into force on the day after its expiry; and
 - (b) were to expire on 30 June 2019.

Revocations

15 Revocations

The following determinations are revoked:

- (a) Local Government Elected Members (2016/17) (Auckland Council and Local Boards) Determination 2016 (LI 2016/138):
- (b) Local Government Elected Members (2016/17) (Certain Local Authorities) Determination 2016 (LI 2016/158):
- (c) Local Government Members (2016/17) (Canterbury Regional Council) Determination 2016 (LI 2016/159).

Schedule Remuneration

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Part 1 Remuneration of members of regional councils

Bay of Plenty Regional Council

Office	Annual remuneration (\$)
Chairperson	138,592
Deputy Chairperson	80,237
Regional Direction and Delivery Committee Chairperson	79,220
Committee Chairperson (5)	67,016
Councillor	56,846
Chairperson car	
Full private use	

Canterbury Regional Council

Office	Annual remuneration (\$)
Chairperson	162,433
Deputy Chairperson	90,957
Chairperson, Audit and Risk Committee	81,213
Chairperson, Regulation Hearing Committee	78,309
Canterbury Water Management Strategy Zone Committee Member (9)	73,106
Councillor	64,970
Chairperson car	
Full private use	

Hawke's Bay Regional Council

Office	Annual remuneration (\$)
Chairperson	115,336
Deputy Chairperson	62,889
Committee Chairperson (5)	62,889
Councillor	50,311
Chairperson car	
Full private use	

Manawatu–Wanganui Regional Council

Office	Annual remuneration (\$)
Chairperson	124,431
Catchment Operations Committee Chairperson	67,235

Office	Annual remuneration (\$)
Deputy Chairperson	60,280
Environment Committee Chairperson	60,280
Audit, Risk and Investment Committee Chairperson	55,643
Passenger Transport Committee Chairperson	55,643
Regional Transport Committee Chairperson	55,643
Catchment Operations Committee Deputy Chairperson	48,688
Environment Committee Deputy Chairperson	48,688
Manawatu River Users' Advisory Group Chairperson	46,369
Councillor	46,369
Chairperson car	
Full private use	

Northland Regional Council

Office	Annual remuneration (\$)
Chairperson	113,229
Deputy Chairperson	76,971
Committee Chairperson/Portfolio Leader (7)	67,545
Councillor	54,979
Chairperson car	
Full private use	

Otago Regional Council

Office	Annual remuneration (\$)
Chairperson	121,541
Deputy Chairperson	67,676
Regional Transport Committee Chairperson	55,591
Committee Chairperson (4)	55,591
Councillor	48,340
Chairperson car	
Full private use	

Southland Regional Council

Office	Annual remuneration (\$)
Chairperson	100,750
Deputy Chairperson	44,158
Committee Chairperson (4)	44,158
Councillor	36,798
Chairperson car	
N/A	

Taranaki Regional Council

Office	Annual remuneration (\$)
Chairperson	98,059
Deputy Chairperson/Executive Committee Chairperson	58,325
Chairperson Policy and Planning Committee and Taranaki Solid Waste Management Committee	54,436
Chairperson Consents and Regulatory Committee	50,548
Committee Chairperson (Land Transport or Civil Defence Emergency Management Committee or Yarrow Stadium Joint Committee) (3)	46,660
Councillor and appointee to Taranaki Biodiversity Trust	44,715
Councillor	38,883
Chairperson car	
Full private use	

Waikato Regional Council

Office	Annual remuneration (\$)
Chairperson	153,963
Deputy Chairperson	86,297
Committee Chairperson A and B	73,750
Committee Chairperson A (6)	73,750
Councillor	61,203
Chairperson car	
Full private use	

Wellington Regional Council

Office	Annual remuneration (\$)
Chairperson	162,103
Deputy Chairperson/Committee Chairperson	89,496
Committee Chairperson (3)	79,631
Portfolio Leader (1)	76,295
Chairperson, Hutt Valley Flood Management Subcommittee and Portfolio Leader	79,631
Committee Chairperson, Chief Executive Employment Review Committee	76,295
Chairperson, Wairarapa Committee	76,925
Councillor	63,691
Chairperson car	
Full private use	

West Coast Regional Council

Office	Annual remuneration (\$)
Chairperson	77,725
Deputy Chairperson and Chairperson of Resource Management Committee	41,162
Councillor	35,511
Chairperson car	
N/A	

Part 2

Remuneration of members of territorial authorities and their
community or local boards

Ashburton District Council

Office	Annual remuneration (\$)
Mayor	104,451
Deputy Mayor and Committee Chairperson	35,901
Committee Chairperson (2)	32,054
Councillor	25,644
Mayoral car	
N/A	

Methven Community Board

Office	Annual remuneration (\$)
Chairperson	5,212
Member	2,607

Auckland Council

Office	Annual remuneration (\$)
Mayor of Auckland	274,082
Deputy Mayor of Auckland	154,431
Chair of committee of the whole (3)	127,481
Councillor (16)	107,599
Mayoral car	
Full private use	

Albert–Eden Local Board

Office	Annual remuneration (\$)
Chairperson	89,496
Member	43,477

Devonport–Takapuna Local Board

Office	Annual remuneration (\$)
Chairperson	79,173
Member	42,511

Franklin Local Board

Office	Annual remuneration (\$)
Chairperson	80,089
Member	41,799

Great Barrier Local Board

Office	Annual remuneration (\$)
Chairperson	54,308
Member	23,747

Henderson–Massey Local Board

Office	Annual remuneration (\$)
Chairperson	92,649
Member	43,985

Hibiscus and Bays Local Board

Office	Annual remuneration (\$)
Chairperson	86,852
Member	43,172

Howick Local Board

Office	Annual remuneration (\$)
Chairperson	97,022
Member	44,189

Kaipatiki Local Board

Office	Annual remuneration (\$)
Chairperson	85,987
Member	42,917

Mangere–Otahuhu Local Board

Office	Annual remuneration (\$)
Chairperson	84,055
Member	43,070

Manurewa Local Board

Office	Annual remuneration (\$)
Chairperson	86,547
Member	43,070

Maungakiekie–Tamaki Local Board

Office	Annual remuneration (\$)
Chairperson	83,292
Member	42,816

Orakei Local Board

Office	Annual remuneration (\$)
Chairperson	85,530
Member	43,273

Otara–Papatoetoe Local Board

Office	Annual remuneration (\$)
Chairperson	85,225
Member	43,273

Papakura Local Board

Office	Annual remuneration (\$)
Chairperson	75,767
Member	41,900

Puketapapa Local Board

Office	Annual remuneration (\$)
Chairperson	78,970
Member	42,511

Rodney Local Board

Office	Annual remuneration (\$)
Chairperson	77,394
Member	41,392

Upper Harbour Local Board

Office	Annual remuneration (\$)
Chairperson	77,139
Member	42,206

Waiheke Local Board

Office	Annual remuneration (\$)
Chairperson	60,461
Member	25,374

Waitakere Ranges Local Board

Office	Annual remuneration (\$)
Chairperson	76,936
Member	42,104

Waitemata Local Board

Office	Annual remuneration (\$)
Chairperson	82,123
Member	42,612

Whau Local Board

Office	Annual remuneration (\$)
Chairperson	84,055
Member	43,070

Buller District Council

Office	Annual remuneration (\$)
Mayor	77,620
Deputy Mayor and Hearings Committee Chair	32,202
Finance and Audit Committee Chair	27,324
Policy and Risk Committee Chair	22,932
Grants Committee Chair	21,469
Councillor	18,541
Mayoral car	
N/A	

Inangahua Community Board

Office	Annual remuneration (\$)
Chairperson	6,914
Member	3,457

Carterton District Council

Office	Annual remuneration (\$)
Mayor	66,726
Deputy Mayor	22,877
Ruamāhanga Whaitua Representative (1)	20,141
Councillor	17,598
Mayoral car	
Mayoral use only	

Central Hawke's Bay District Council

Office	Annual remuneration (\$)
Mayor	84,168
Deputy Mayor	35,595
Councillor	23,674
Mayoral car	
N/A	

Central Otago District Council

Office	Annual remuneration (\$)
Mayor	89,587
Deputy Mayor	22,366
Committee Chairperson (4)	21,813
Councillor	20,640
Mayoral car	
Full private use	

Cromwell Community Board

Office	Annual remuneration (\$)
Chairperson	13,760
Member	6,880

Maniototo Community Board

Office	Annual remuneration (\$)
Chairperson	6,672
Member	3,336

Teviot Valley Community Board

Office	Annual remuneration (\$)
Chairperson	6,672
Member	3,336

Vincent Community Board

Office	Annual remuneration (\$)
Chairperson	14,803
Member	7,402

Chatham Islands Council

Office	Annual remuneration (\$)
Mayor	51,800
Deputy Mayor	21,310
Councillor and Member of Civil Defence Emergency Management Group (7)	15,951
Councillor	13,408
Mayoral car	
N/A	

Christchurch City Council

Office	Annual remuneration (\$)
Mayor	190,245
Deputy Mayor	118,220
Councillor	102,400
Mayoral car	
N/A	

Banks Peninsula Community Board

Office	Annual remuneration (\$)
Chairperson	19,056
Member	9,527

Coastal–Burwood Community Board

Office	Annual remuneration (\$)
Chairperson	45,626
Member	22,813

Fendalton–Waimairi–Harewood Community Board

Office	Annual remuneration (\$)
Chairperson	45,006
Member	22,503

Halswell–Hornby–Riccarton Community Board

Office	Annual remuneration (\$)
Chairperson	47,484
Member	23,742

Linwood–Central–Heathcote Community Board

Office	Annual remuneration (\$)
Chairperson	47,484
Member	23,742

Papanui–Innes Community Board

Office	Annual remuneration (\$)
Chairperson	45,626
Member	22,813

Spreydon–Cashmere Community Board

Office	Annual remuneration (\$)
Chairperson	45,626
Member	22,813

Clutha District Council

Office	Annual remuneration (\$)
Mayor	89,501
Deputy Mayor	27,145
Committee Chairperson (3)	25,852
Portfolio Leader A (2)	21,974
Portfolio Leader B (5)	20,682
Councillor	19,389
Mayoral car	
Full private use	

Lawrence–Tuapeka Community Board

Office	Annual remuneration (\$)
Chairperson	5,630
Member	2,815

West Otago Community Board

Office	Annual remuneration (\$)
Chairperson	6,672
Member	3,336

Dunedin City Council

Office	Annual remuneration (\$)
Mayor	149,262
Deputy Mayor and Chair of Economic Development Committee	73,136
Committee Chairperson (4)	68,917
Sub-Committee Chairperson	61,667
Councillor	56,258
Mayoral car	
Full private use	

Mosgiel–Taieri Community Board

Office	Annual remuneration (\$)
Chairperson	18,581
Member	9,290

Otago Peninsula Community Board

Office	Annual remuneration (\$)
Chairperson	15,690
Member	7,845

Saddle Hill Community Board

Office	Annual remuneration (\$)
Chairperson	15,897
Member	7,949

Strath Taieri Community Board

Office	Annual remuneration (\$)
Chairperson	14,452
Member	7,226

Waikouaiti Coast Community Board

Office	Annual remuneration (\$)
Chairperson	15,484
Member	7,742

West Harbour Community Board

Office	Annual remuneration (\$)
Chairperson	15,897
Member	7,949

Far North District Council

Office	Annual remuneration (\$)
Mayor	130,757
Deputy Mayor	70,539
Committee Chairperson (3)	53,838
Councillor	43,465
Mayoral car	
N/A	

Bay of Islands–Whangaroa Community Board

Office	Annual remuneration (\$)
Chairperson	30,207
Member	11,618

Kaikohe–Hokianga Community Board

Office	Annual remuneration (\$)
Chairperson	25,892
Member	9,958

Te Hiku Community Board

Office	Annual remuneration (\$)
Chairperson	26,432
Member	10,166

Gisborne District Council

Office	Annual remuneration (\$)
Mayor	132,310
Deputy Mayor	48,007
Standing Committee Chairperson (5)	44,315
Special Committee Chairperson (2)	40,622
Rural Councillor (4)	37,767
Councillor	36,929
Mayoral car	
Full private use	

Gore District Council

Office	Annual remuneration (\$)
Mayor	73,795
Deputy Mayor	23,396
Portfolio Leader (3)	20,784
Councillor	16,865
Mayoral car	
Full private use	

Mataura Community Board

Office	Annual remuneration (\$)
Chairperson	3,981
Member	1,990

Grey District Council

Office	Annual remuneration (\$)
Mayor	82,492
Deputy Mayor	30,650
Councillor	21,893
Mayoral car	
N/A	

Hamilton City Council

Office	Annual remuneration (\$)
Mayor	159,071
Deputy Mayor	93,130
Chairperson Committee of the Whole (4)	85,966
Deputy Chairperson Committee of the Whole (4)	78,802
Councillor	71,638

Mayoral car
N/A

Hastings District Council

Office	Annual remuneration (\$)
Mayor	131,712
Deputy Mayor	61,478
Standing Committee Chairperson (5)	51,641
Portfolio Leader (3)	46,723
Councillor	41,805
Mayoral car	
Full private use	

Hastings District Rural Community Board

Office	Annual remuneration (\$)
Chairperson	14,523
Member	7,261

Hauraki District Council

Office	Annual remuneration (\$)
Mayor	85,908
Deputy Mayor	38,028
Ward Committee Chairperson (3)	27,353
Councillor	20,015
Mayoral car	
Full private use	

Horowhenua District Council

Office	Annual remuneration (\$)
Mayor	102,992
Deputy Mayor	36,516
Chairperson, Finance, Audit and Risk Committee	31,669
Chairperson, Hearings Committee	31,669
Chairperson, Community Wellbeing Committee	28,813
Chairperson, Community Funding & Recognition Committee	28,813
Councillor	25,957
Mayoral car	
N/A	

Foxton Community Board

Office	Annual remuneration (\$)
Chairperson	12,092
Member	6,046

Hurunui District Council

Office	Annual remuneration (\$)
Mayor	80,210
Deputy Mayor	32,683
Chair, Finance, Audit and Risk	26,581
Chair, Infrastructure and Zone Committee Representative	26,581
Chair, Public Services and Hanmer Springs Thermal Pools and Spa Management Committee (3)	26,581
Councillor with additional duties relating to earthquake recovery	19,971
Mayoral car	
Full private use	

Hanmer Springs Community Board

Office	Annual remuneration (\$)
Chairperson	7,752
Member	3,876

Hutt City Council

Office	Annual remuneration (\$)
Mayor	141,605
Deputy Mayor	79,045
Committee Chairperson (4)	60,601
Hutt Valley Services Committee Chairperson	56,649
Arts and Culture Sub-Committee Chairperson	56,649
Councillor	52,697
Mayoral car	
Full private use	

Eastbourne Community Board

Office	Annual remuneration (\$)
Chairperson	13,070
Member	6,535

Petone Community Board

Office	Annual remuneration (\$)
Chairperson	15,560
Member	7,780

Wainuiomata Community Board

Office	Annual remuneration (\$)
Chairperson	16,390
Member	8,195

Invercargill City Council

Office	Annual remuneration (\$)
Mayor	115,263
Deputy Mayor	54,206
Committee Chairperson (3)	47,087
Chairperson, Audit Committee	41,087
Venture Southland representative	41,087
Councillor	35,166
Mayoral car	
Full private use	

Bluff Community Board

Office	Annual remuneration (\$)
Chairperson	8,299
Member	4,149

Kaikoura District Council

Office	Annual remuneration (\$)
Mayor	56,985
Councillor	18,017
Mayoral car	
N/A	

Kaipara District Council

Office	Annual remuneration (\$)
Mayor	94,809
Deputy Mayor	54,623
Taharoa Domain Governance Committee Chairperson	32,774
Mangawhai Community Park Governance Committee Chairperson	32,774
Regional Land Transport Portfolio Holder	32,774
Representative Sport Northland	30,363
Councillor	27,312
Mayoral car	
N/A	

Kapiti Coast District Council

Office	Annual remuneration (\$)
Mayor	115,356
Deputy Mayor	43,289
Committee Chairperson (3)	41,624
Appeals Committee Chairperson	36,628
Chairperson, Grants Allocation Committee	36,628
Councillor	33,299
Mayoral car	
Full private use	

Ōtaki Community Board

Office	Annual remuneration (\$)
Chairperson	14,730
Member	7,365

Paekākāriki Community Board

Office	Annual remuneration (\$)
Chairperson	7,676
Member	3,838

Paraparaumu–Raumati Community Board

Office	Annual remuneration (\$)
Chairperson	19,295
Member	9,647

Waikanae Community Board

Office	Annual remuneration (\$)
Chairperson	15,768
Member	7,884

Kawerau District Council

Office	Annual remuneration (\$)
Mayor	60,278
Deputy Mayor	21,265
Regulatory and Services Committee Chairperson	18,987
Councillor	15,189
Mayoral car	
Full private use	

Mackenzie District Council

Office	Annual remuneration (\$)
Mayor	59,394
Councillor with additional responsibilities (3)	21,605
Councillor	17,284
Mayoral car	
N/A	

Fairlie Community Board

Office	Annual remuneration (\$)
Chairperson	3,771
Member	1,886

Tekapo Community Board

Office	Annual remuneration (\$)
Chairperson	3,771
Member	1,886

Twizel Community Board

Office	Annual remuneration (\$)
Chairperson	4,819
Member	2,409

Manawatu District Council

Office	Annual remuneration (\$)
Mayor	101,897
Deputy Mayor	39,404
Committee Chairperson (3)	35,182
Councillor	28,145
Mayoral car	
Mayoral use only	

Marlborough District Council

Office	Annual remuneration (\$)
Mayor	133,509
Deputy Mayor	47,199
Committee Chairperson (4)	47,199
Councillor	37,759
Mayoral car	
Full private use	

Masterton District Council

Office	Annual remuneration (\$)
Mayor	96,320
Deputy Mayor	34,734
Chair Strategic Planning and Policy Committee, and Hearings Committee	34,734
Chair Infrastructure Committee	33,493
Councillor	24,810
Mayoral car	
Mayoral use only	

Matamata–Piako District Council

Office	Annual remuneration (\$)
Mayor	103,462
Deputy Mayor	31,289
Chairperson, Corporate and Operations Committee	31,289
Councillor	27,208
Mayoral car	
Private use	

Napier City Council

Office	Annual remuneration (\$)
Mayor	125,978
Deputy Mayor	48,104
Committee Chairperson (4)	45,868
Deputy Committee Chairperson (4)	42,714
Councillor	39,938
Mayoral car	
Private use	

Nelson City Council

Office	Annual remuneration (\$)
Mayor	131,066
Deputy Mayor	60,684
Committee Chairperson (4)	48,952
Deputy Committee Chairperson (4)	42,479
Councillor	40,456
Mayoral car	
Full private use	

New Plymouth District Council

Office	Annual remuneration (\$)
Mayor	135,017
Deputy Mayor	59,979
Committee Chairperson (3)	53,552
Councillor	42,842
Mayoral car	
Full private use	

Clifton Community Board

Office	Annual remuneration (\$)
Chairperson	12,033
Member	6,017

Inglewood Community Board

Office	Annual remuneration (\$)
Chairperson	14,315
Member	7,158

Kaitake Community Board

Office	Annual remuneration (\$)
Chairperson	12,863
Member	6,432

Waitara Community Board

Office	Annual remuneration (\$)
Chairperson	14,315
Member	7,158

Opotiki District Council

Office	Annual remuneration (\$)
Mayor	64,087
Deputy Mayor	35,048
Chairperson Audit and Risk Committee	33,249
Coast Community Board Chair	24,408
Councillor	18,541
Mayoral car	
Full private use	

Coast Community Board

Office	Annual remuneration (\$)
Chairperson	9,637
Member	4,819

Otorohanga District Council

Office	Annual remuneration (\$)
Mayor	67,718
Deputy Mayor	28,345
Councillor	17,179
Mayoral car	
Full private use	

Kawhia Community Board

Office	Annual remuneration (\$)
Chairperson	3,771
Member	1,886

Otorohanga Community Board

Office	Annual remuneration (\$)
Chairperson	13,827
Member	6,914

Palmerston North City Council

Office	Annual remuneration (\$)
Mayor	134,271
Deputy Mayor and Chair Hearings Committee and Chair CEO Performance Panel	64,228
Chair Finance and Performance Committee and Deputy Chair Hearings Committee	52,268
Chair Arts, Culture and Heritage Committee and Deputy Chair Community Development Committee	48,946
Chair Economic Development Committee	50,938
Chair Audit and Risk Committee	47,617
Chair Sport and Recreation Committee and Deputy Chair Economic Development Committee	50,939
Deputy Chair Finance and Performance and Arts Culture and Heritage Committees	48,946
Chair Planning and Strategy Committee and Deputy Chair Sport and Recreation Committee and CEO Performance Panel	53,597
Deputy Chair Audit and Risk Committee	45,624
Chair Community Development Committee and Deputy Chair Planning and Strategy Committee	50,939
Councillor	44,294
Mayoral car	
Full private use	

Porirua City Council

Office	Annual remuneration (\$)
Mayor	118,579
Deputy Mayor	46,794
Standing Committee Chairperson (2)	46,794
Councillor	35,996
Mayoral car	
Full private use	

Queenstown–Lakes District Council

Office	Annual remuneration (\$)
Mayor	114,772
Deputy Mayor	40,847
Committee Chair (4)	38,375
Councillor	32,941
Mayoral car	
N/A	

Wanaka Community Board

Office	Annual remuneration (\$)
Chairperson	23,142
Member	11,571

Rangitikei District Council

Office	Annual remuneration (\$)
Mayor	86,263
Deputy Mayor/Assets and Infrastructure Committee Chairperson	36,732
Committee Chairperson (2)	28,890
Deputy Committee Chairperson/Chairperson Chief Executive Review Committee	24,350
Deputy Committee Chairperson (2)	23,112
Councillor	20,636
Mayoral car	
N/A	

Ratana Community Board

Office	Annual remuneration (\$)
Chairperson	4,190
Member	2,095

Taihape Community Board

Office	Annual remuneration (\$)
Chairperson	8,380

Office	Annual remuneration (\$)
Member	4,190

Rotorua District Council

Office	Annual remuneration (\$)
Mayor	129,529
Deputy Mayor	64,427
Committee Chairperson (2)	54,257
Deputy Committee Chairperson (2)	54,257
Cultural Ambassador	49,172
Councillor	44,087
Mayoral car	
Full private use	

Rotorua Lakes Community Board

Office	Annual remuneration (\$)
Chairperson	16,225
Member	8,113

Rotorua Rural Community Board

Office	Annual remuneration (\$)
Chairperson	18,133
Member	9,067

Ruapehu District Council

Office	Annual remuneration (\$)
Mayor	83,801
Deputy Mayor	27,969
Committee Chairperson (1)	22,374
Councillor	18,656
Mayoral car	
Mayoral use only	

National Park Community Board

Office	Annual remuneration (\$)
Chairperson	5,657
Member	2,828

Waimarino–Waiouru Community Board

Office	Annual remuneration (\$)
Chairperson	8,380
Member	4,190

Selwyn District Council

Office	Annual remuneration (\$)
Mayor	114,613
Deputy Mayor	40,797
Councillor	35,581
Mayoral car	
Full private use	

Malvern Community Board

Office	Annual remuneration (\$)
Chairperson	17,116
Member	8,558

Selwyn Central Community Board

Office	Annual remuneration (\$)
Chairperson	20,539
Member	10,270

South Taranaki District Council

Office	Annual remuneration (\$)
Mayor	100,347
Deputy Mayor	32,605
Chairperson, Environment and Hearings Committee	29,840
Member Environment and Hearings Committee (4)	27,251
Member Audit and Risk Committee (1)	26,259
Community Board Councillor (1)	24,482
Councillor	23,872
Mayoral car	
Full private use	

Egmont Plains Community Board

Office	Annual remuneration (\$)
Chairperson	11,884
Member	5,941

Eltham Community Board

Office	Annual remuneration (\$)
Chairperson	11,467
Member	5,734

Hawera–Tangahoe Community Board

Office	Annual remuneration (\$)
Chairperson	13,552
Member	6,776

Patea Community Board

Office	Annual remuneration (\$)
Chairperson	10,633
Member	5,317

South Waikato District Council

Office	Annual remuneration (\$)
Mayor	90,472
Deputy Mayor	34,263
Committee Chairperson A	30,591
Committee Chairperson B	29,407
Councillor with additional duties (7)	25,672
Councillor	23,142
Mayoral car	
Full private use	

Tirau Community Board

Office	Annual remuneration (\$)
Chairperson	6,463
Member	3,232

South Wairarapa District Council

Office	Annual remuneration (\$)
Mayor	72,278
Deputy Mayor	28,911
Councillor/Committee member (1)	20,125
Councillor	17,074
Mayoral car	
Mayoral use only	

Featherston Community Board

Office	Annual remuneration (\$)
Chairperson	6,285
Member	3,143

Greytown Community Board

Office	Annual remuneration (\$)
Chairperson	6,285
Member	3,143

Martinborough Community Board

Office	Annual remuneration (\$)
Chairperson	6,285
Member	3,143

Southland District Council

Office	Annual remuneration (\$)
Mayor	106,098
Deputy Mayor	36,631
Committee Chairperson (4)	31,922
Councillor	26,165
Mayoral car	
Full private use	

Edendale–Wyndham Community Board

Office	Annual remuneration (\$)
Chairperson	4,587
Member	2,293

Otautau Community Board

Office	Annual remuneration (\$)
Chairperson	7,297
Member	3,649

Riverton/Aparima Community Board

Office	Annual remuneration (\$)
Chairperson	6,463
Member	3,232

Stewart Island/Rakiura Community Board

Office	Annual remuneration (\$)
Chairperson	2,710
Member	1,356

Te Anau Community Board

Office	Annual remuneration (\$)
Chairperson	10,424
Member	5,212

Tuatapere Community Board

Office	Annual remuneration (\$)
Chairperson	4,378
Member	2,190

Wallacetown Community Board

Office	Annual remuneration (\$)
Chairperson	2,710
Member	1,356

Winton Community Board

Office	Annual remuneration (\$)
Chairperson	8,965
Member	4,483

Stratford District Council

Office	Annual remuneration (\$)
Mayor	70,497
Deputy Mayor	24,050
Chairperson Major Committee (2)	19,722
Representative on External Committee (2)	19,722
Chairperson Minor Committee (1)	17,942
Councillor	17,179
Mayoral car	
N/A	

Tararua District Council

Office	Annual remuneration (\$)
Mayor	87,054
Deputy Mayor	34,880
Member Forestry Committee (2)	27,457
Member Audit and Risk Committee (2)	27,457
Councillor	24,914
Mayoral car	
Full private use	

Dannevirke Community Board

Office	Annual remuneration (\$)
Chairperson	11,258
Member	5,629

Eketahuna Community Board

Office	Annual remuneration (\$)
Chairperson	7,297
Member	3,649

Tasman District Council

Office	Annual remuneration (\$)
Mayor	134,628
Deputy Mayor and Standing Committee Chairperson	48,277
Standing Committee Chairperson (3)	44,564
Committee Chairperson (2)	40,851
Councillor	37,137
Mayoral car	
Full private use	

Golden Bay Community Board

Office	Annual remuneration (\$)
Chairperson	12,656
Member	6,328

Motueka Community Board

Office	Annual remuneration (\$)
Chairperson	14,108
Member	7,054

Taupo District Council

Office	Annual remuneration (\$)
Mayor	110,040
Deputy Mayor	40,780
Chair, Fences, Roothing, Reserves and Dogs Committee	39,080
Chair, Emergency Management Committee	39,080
Chair, Mangakino-Pouakani Representative Group	37,381
Councillor	33,983
Mayoral car	
Full private use	

Turangi–Tongariro Community Board

Office	Annual remuneration (\$)
Chairperson	16,262
Member	8,131

Tauranga City Council

Office	Annual remuneration (\$)
Mayor	152,361
Deputy Mayor	86,586
Committee Chairperson (6)	73,598
Deputy Committee Chairperson (6)	72,877
Councillor	72,155
Mayoral car	
N/A	

Thames–Coromandel District Council

Office	Annual remuneration (\$)
Mayor	110,080
Deputy Mayor	46,440
Committee Chairperson (3)	42,106
Councillor with external appointment (3)	35,295
Councillor	30,961
Mayoral car	
N/A	

Coromandel–Colville Community Board

Office	Annual remuneration (\$)
Chairperson	15,178
Member	7,589

Mercury Bay Community Board

Office	Annual remuneration (\$)
Chairperson	18,160
Member	9,080

Tairua–Pauanui Community Board

Office	Annual remuneration (\$)
Chairperson	15,178
Member	7,589

Thames Community Board

Office	Annual remuneration (\$)
Chairperson	19,244
Member	9,622

Whangamata Community Board

Office	Annual remuneration (\$)
Chairperson	16,533
Member	8,266

Timaru District Council

Office	Annual remuneration (\$)
Mayor	111,951
Deputy Mayor	47,284
Committee Chairperson (4)	42,219
Deputy Committee Chairperson (4)	35,464
Councillor	33,775
Mayoral car	
Full private use	

Geraldine Community Board

Office	Annual remuneration (\$)
Chairperson	10,633
Member	5,317

Pleasant Point Community Board

Office	Annual remuneration (\$)
Chairperson	8,339
Member	4,170

Temuka Community Board

Office	Annual remuneration (\$)
Chairperson	10,841
Member	5,421

Upper Hutt City Council

Office	Annual remuneration (\$)
Mayor	111,174
Deputy Mayor	44,512
Chairperson, Policy Committee	39,743
Chairperson, City Services Committee	38,154
Chairperson, Audit and Finance Committee	38,154

	Annual remuneration (\$)
Office	
Chairperson, Hutt Valley Services Committee	34,974
Councillor	31,794
Mayoral car	
Mayoral use only	

Waikato District Council

	Annual remuneration (\$)
Office	
Mayor	128,889
Deputy Mayor	55,041
Committee Chairperson (2)	49,144
Discretionary and Funding Committee Chairperson	47,179
Councillor	39,315
Mayoral car	
Mayoral use only	

Huntly Community Board

	Annual remuneration (\$)
Office	
Chairperson	10,166
Member	5,083

Ngaruawahia Community Board

	Annual remuneration (\$)
Office	
Chairperson	10,166
Member	5,083

Onewhero–Tuakau Community Board

	Annual remuneration (\$)
Office	
Chairperson	10,581
Member	5,290

Raglan Community Board

	Annual remuneration (\$)
Office	
Chairperson	8,506
Member	4,253

Taupiri Community Board

	Annual remuneration (\$)
Office	
Chairperson	2,697
Member	1,349

Waimakariri District Council

Office	Annual remuneration (\$)
Mayor	118,257
Deputy Mayor	45,881
Portfolio Holder (9)	41,087
Councillor	37,344
Mayoral car	
N/A	

Kaiapoi–Tuahiwi Community Board

Office	Annual remuneration (\$)
Chairperson	16,884
Member	8,442

Oxford–Ohoka Community Board

Office	Annual remuneration (\$)
Chairperson	15,906
Member	7,953

Rangiora–Ashley Community Board

Office	Annual remuneration (\$)
Chairperson	21,778
Member	10,889

Woodend–Sefton Community Board

Office	Annual remuneration (\$)
Chairperson	13,949
Member	6,975

Waimate District Council

Office	Annual remuneration (\$)
Mayor	66,412
Deputy Mayor	25,224
Councillor	18,017
Mayoral car	
Mayoral use only	

Waipa District Council

Office	Annual remuneration (\$)
Mayor	114,317
Deputy Mayor	53,493
Committee Chairperson (4)	40,525
Councillor	32,420

Mayoral car

Full private use

Cambridge Community Board

Office	Annual remuneration (\$)
Chairperson	18,138
Member	9,070

Te Awamutu Community Board

Office	Annual remuneration (\$)
Chairperson	17,513
Member	8,756

Wairoa District Council

Office	Annual remuneration (\$)
Mayor	69,521
Deputy Mayor	30,797
Committee Chairperson (3)	24,093
Councillor	21,998

Mayoral car

Full private use

Waitaki District Council

Office	Annual remuneration (\$)
Mayor	94,329
Deputy Mayor/Customer Service Core Committee Chairperson	32,399
Core Committee Chairperson (3)	29,158
Core Committee Deputy Chairperson (3)	26,289
Other Committee Chairperson (3)	26,289
Community Board Councillor and Other Significant Responsibility Councillors (3)	25,918
Councillor	23,142

Mayoral car

Full private use

Ahuriri Community Board

Office	Annual remuneration (\$)
Chairperson	11,467
Member	5,734

Waihemo Community Board

Office	Annual remuneration (\$)
Chairperson	11,675
Member	5,838

Waitomo District Council

Office	Annual remuneration (\$)
Mayor	72,330
Deputy Mayor	31,676
Councillor	23,464
Mayoral car	
Full private use	

Wellington City Council

Office	Annual remuneration (\$)
Mayor	173,212
Deputy Mayor	111,263
Chair City Strategy Committee	98,600
Portfolio Leader (12)	91,581
Councillor	83,819
Mayoral car	
N/A	

Makara–Ohariu Community Board

Office	Annual remuneration (\$)
Chairperson	9,290
Member	4,646

Tawa Community Board

Office	Annual remuneration (\$)
Chairperson	18,168
Member	9,084

Western Bay of Plenty District Council

Office	Annual remuneration (\$)
Mayor	115,107
Deputy Mayor	45,755
Committee Chairperson (4)	40,853
Councillor	32,524
Mayoral car	
Full private use	

Katikati Community Board

Office	Annual remuneration (\$)
Chairperson	10,633
Member	5,317

Maketu Community Board

Office	Annual remuneration (\$)
Chairperson	5,629
Member	2,815

Omokoroa Community Board

Office	Annual remuneration (\$)
Chairperson	7,714
Member	3,857

Te Puke Community Board

Office	Annual remuneration (\$)
Chairperson	10,633
Member	5,317

Waihi Beach Community Board

Office	Annual remuneration (\$)
Chairperson	8,756
Member	4,378

Westland District Council

Office	Annual remuneration (\$)
Mayor	73,326
Deputy Mayor, Committee Chairperson and Portfolio Holder (2)	27,324
Portfolio Holder (6)	19,873
Councillor	17,389
Mayoral car	
N/A	

Whakatāne District Council

Office	Annual remuneration (\$)
Mayor	105,480
Deputy Mayor	52,913
Committee Chairperson (2)	44,095
Councillor	29,396
Mayoral car	
Full private use	

Murupara Community Board

Office	Annual remuneration (\$)
Chairperson	7,714
Member	3,857

Rangitāiki Community Board

Office	Annual remuneration (\$)
Chairperson	10,007
Member	5,004

Tāneatua Community Board

Office	Annual remuneration (\$)
Chairperson	7,714
Member	3,857

Whakatāne–Ōhope Community Board

Office	Annual remuneration (\$)
Chairperson	16,730
Member	8,365

Whanganui District Council

Office	Annual remuneration (\$)
Mayor	112,014
Deputy Mayor	42,051
Chairperson (4)	38,402
Deputy Chairperson (4)	33,945
Councillor	32,420
Mayoral car	
Full private use	

Whanganui Rural Community Board

Office	Annual remuneration (\$)
Chairperson	10,841
Member	5,421

Whangarei District Council

Office	Annual remuneration (\$)
Mayor	139,881
Deputy Mayor	60,684
Committee Chairperson of Standing Committee (4)	60,684
Councillor	48,548
Mayoral car	
Private use	

Dated at Wellington this 19th day of July 2017.

Fran Wilde,
Chairperson.

Geoff Summers,
Member.

Len Cook,
Member.

Explanatory memorandum

This memorandum is not part of the determination, but is intended to indicate its general effect.

This determination is deemed to have come into force on 1 July 2017 and expires on the close of 30 June 2018.

Under the system used by the Remuneration Authority (the **Authority**) for local government members, the Authority sets a base councillor rate for each council and councils can make submissions on the additional remuneration for those councillors undertaking additional duties. Under the system, a relationship between the size of a council (measured using a size index) and mayor, chairperson, and base councillor salaries is determined every 3 years in an election year. A similar approach is used to set the remuneration of community board or local board members, where the remuneration of each board member is related to population.

The Authority is currently reviewing and consulting local authorities on potential changes to the remuneration framework, so there have been no changes in approach in this determination. Any changes will be implemented in 2019. For this determination, the Authority has applied an increase of 1.7% across the board to remuneration for all member positions. This reflects changes in the Statistics New Zealand Labour Market Statistics for the public sector in the year to March 2017. The Labour Market Statistics are used by the Authority as the basis for changes in Parliamentary remuneration.

In this determination, amendments have been made to some allowances to reflect submissions made to the Authority and to further align the allowances with provisions of the Internal Revenue Department (**IRD**) which considers members to be self-employed.

Vehicle mileage allowance

On the basis that members are considered by IRD to be self-employed, some changes have been made to the provisions covering vehicle mileage allowances so these allowances are now the equivalent of those for other self-employed people claiming the costs off their tax. The changes are—

- removal of the 30 km rule. This rule previously required the first 30 km of travel to and from meetings held at local authority or board offices (ie, 15 km each way) to be a “threshold distance” for which allowances were not paid. This threshold has been removed to align expense payments to what a self-employed contractor may charge a client:
- increase in mileage allowance. The previous allowance set by the Authority for reimbursement for travel on council business was 73 cents per kilometre up to 5 000 km, then 37 cents per kilometre for distances beyond that. The 5 000 km threshold is the formula that has been used by IRD for self-employed taxpayers. Members are geographically spread across the whole of the country, including larger rural areas, and evidence that the Authority has on vehicle usage by mayors points to 5 000 km being too low to represent the typical experience of members in most of the country, whatever its relevance to urban councils. The IRD is changing its formula for assessing the reimbursement of vehicle costs. Until the new rates for 2017/18 are set, the Authority will adopt a fixed reimbursement rate of 81 cents per kilometre for electric vehicles and 73 cents per kilometre for all other vehicles, including hybrid vehicles, in line with new IRD rates. This will apply to all local authority-related travel up to a maximum of 10 000 km, and all additional justified use will be reimbursed at the rate of 37 cents per kilometre. The 10 000 km threshold is the example used on the IRD website, but may not be the final threshold set when IRD determines its new formula. Following a final decision by IRD, the Authority will revisit both the threshold and the actual cents per kilometre that can be paid. The Authority notes that for a claim made on this basis above 5 000 km, a member could incur a tax liability if the reimbursement paid by the council is greater than the share of the total motor vehicle expenditure that can be apportioned to its use on council business. Conversely, if the total motor vehicle expenditure that can be apportioned to its use on council business is more than the reimbursement by the council, the member may offset the extra cost against earnings as part of her or his tax return. In either case, full records of the cost of the vehicle would be required, or a log-book methodology as prescribed by the IRD utilised.

Travel time allowance

Previously, a travel time allowance of \$37.50 per hour could be claimed by a member in an office that “cannot be properly regarded as a full time position”. The issue of “full time” has been vexed. In recent years, the Authority has stated informally that mayor roles might be considered full time, but there has been no consequent change to remuneration levels to reflect this. The Authority is now considering a new framework for assessing local government remuneration for implementation in 2019. At

that stage, it is likely that remuneration for mayor and chairperson positions will reflect the fact that they are full time. For now, however, the Authority is aware that a lack of reimbursement for time required for significant travel by mayors in smaller but geographically large constituencies may be perceived as unfair. The travel time allowance will now be available to all members, but the Authority notes that this will be reassessed along with remuneration levels for the 2019 determination. The 1 hour travel threshold that applies prior to claiming a travel time allowance will remain unchanged.

Communications allowance

Changes to the communications allowance in this determination provide for local authorities to have the ability to supply items of information and communications technology equipment to members that is consistent with that used by the local authority. In cases where members supply their own equipment for use on the business of the local authority, the provision for an allowance is continued, recognising the shared benefits. Related telephone and Internet services may be shared between the member and the local authority, again in recognition of the shared benefits. In this determination, the Authority has made changes to the level of the communications allowance to reflect common practice in telephony and broadband plans and changes in equipment.

Hearing fees

Because of the highly technical and legal nature of plans considered under the Resource Management Act 1991, members undertaking hearings are required to be accredited commissioners. It is increasingly common for local authorities to engage external commissioners as a complete panel or to sit alongside members on the panel. The Authority has decided that, because of these considerations, member remuneration for plan hearings under the RMA should be treated on the same basis as that for resource consent hearings.

Acting mayor or chairperson

This determination clarifies that when a member is acting in the role of mayor or regional council chairperson during a period when the mayor's or chairperson's salary and allowances are not being paid, the member must be paid the remuneration and allowances of the mayor or chairperson instead of the person's usual remuneration or allowances. The Authority considers that a member formally acting as a mayor or chairperson assumes the responsibilities of the role and should receive the total remuneration attached to it for the period concerned.

Issued under the authority of the Legislation Act 2012.
Date of notification in *Gazette*: 27 July 2017.

REIMBURSEMENT OF ELECTED MEMBER EXPENSES



Date adopted by Council:	25 May 2016
Date considered by Committee:	
Minute Reference:	
Previous Policy Reference(s):	Policy for Reimbursement of Expenses
Statutory Requirement:	Local Government Act 2002 Schedule 7 Part 1
Business Unit/Author:	City Growth & Partnerships Lynlee Baily
Next Review Date:	May 2019

INTRODUCTION

This policy sets out rules for claiming expenses by elected members in accordance with the requirements of the Remuneration Authority and Schedule 7 of the Local Government Act 2002.

PURPOSE

This policy outlines the provisions for reimbursement of expenses and allowances payable to elected members.

SCOPE OF POLICY

From time to time elected members incur expenses on the Council's behalf, which need to be reimbursed. This reimbursement of expenses applies to elected members personally, and only while they are acting in their official capacity as elected members.

Costs for expenses must have a justifiable business purpose, be moderate and conservative having regard to the circumstances, and appropriate in all respects.

The process for reimbursement of claims includes the following principles:

PCC #5064790

- any expenses to be reimbursed must be on an actual and reasonable basis and in line with Council policy
- expense claims are approved by the Manager, Democratic Services, and for Councillor expenses, the Mayor. Full original receipts are required
- cost reimbursements will be made via the payroll system.

In the case of one-off expenditure such as travel to conferences, the process and prior approvals required are detailed in this policy.

In the case of vehicle mileage, travel time and communications, all limits set in this document do not exceed the Remuneration Authority's Determination.

The Council's internal audit work programme includes sampling expense claims and allowances paid to elected members and staff.

All expenditure that falls under this policy is approved on the condition that it can be met within relevant budget provisions.

STATUTORY FRAMEWORK

Pursuant to clause 6 of Schedule 7 of the Local Government Act 2002, and to the Remuneration Authority Act 1977, the Remuneration Authority, must determine the remuneration, allowances, and expenses payable to Mayors, Deputy Mayors, Chairpersons, Deputy Chairpersons, and members of local authorities.

CONTENT

ALLOWANCES AND EXPENSES

1. VEHICLE PROVIDED		
Are any elected members provided with use of a vehicle, other than a vehicle provided to the Mayor and disclosed in the remuneration information provided to the Remuneration Authority?		No
2. VEHICLE MILEAGE ALLOWANCES		
No mileage allowances are payable. Elected members are required to claim the costs of using their private vehicles on Council related business as part of their individual taxation arrangements.		No

3. TRAVEL AND ACCOMMODATION		
Travel Time Allowances No travel time allowances are payable.		
Taxis and other transport Are the costs of taxis or other transport reimbursed or an allowance paid? <ul style="list-style-type: none"> No allowances are paid. Costs of travelling by public transport to and from Council-approved external meetings and functions and for attendance at conferences or seminars approved by the Council Elected Member Training and Travel Committee are reimbursed (on production of receipts). 		Yes
Car Parks Are car parks provided? <ul style="list-style-type: none"> Car parks are provided as and when required to enable elected members to carry out their governance and representation responsibilities. 		Yes
Use of Rental Cars Are rental cars ever provided? <ul style="list-style-type: none"> If travel to a conference out of Porirua has been approved by Council and the cost of a rental car is cheaper than paying a mileage allowance or air/bus/train fare. 		Yes
Air Travel Domestic Summary of the rules for domestic air travel. <ul style="list-style-type: none"> For travel to conferences/seminars etc approved by Council (in advance) where travel by air is the most cost effective travel option. All travel except Mayoral travel must be booked through the Democratic Services Unit. Mayoral travel will be booked by the Mayor's Office. Compliance in all respects with the Council's Travel Policy. 		
Air Travel International Summary of the rules for international air travel (including economy class, business class, stopovers) <ul style="list-style-type: none"> All travel must be approved in advance by the Council. All travel except Mayoral travel must be booked through the Democratic Services Unit. Mayoral travel will be booked through the Mayor's Office. Economy class for flights up to 8 hours. Business class travel approved for flights over 8 hours. Compliance in all respects with the Council's Travel Policy). 		

<p>Notes:</p> <ul style="list-style-type: none"> allowances received must be recorded as taxable income in the elected member's personal tax return deductions can be claimed for relevant expenditure supported by receipts tax credits will be available for the withholding tax deducted. compliance in all respects with the Council's Travel Policy. 		
<p>Private accommodation paid for by local authority Is private accommodation (for example an apartment) provided to any member by the local authority?</p>		No
<p>Private accommodation provided by friends/relatives Are any allowances payable in respect of accommodation provided by friends/relatives when travelling on local authority business?</p> <ul style="list-style-type: none"> Elected members travelling on Council business who choose to stay privately are paid an allowance of \$55 per night, which includes the cost of accommodation, breakfast and dinner. 		Yes
<p>4. RESOURCE CONSENT HEARING FEES</p>		
<ul style="list-style-type: none"> A member who acts as the chairperson of a resource consent hearing is entitled to be paid a fee of up to \$100 per hour of hearing time and preparation time. A member who is not the chairperson of a resource consent hearing is entitled to be paid a fee of up to \$80 per hour of the hearing time and preparation time. For any period of hearing time and preparation time that is less than 1 hour, the fee must be apportioned accordingly. <p>Note: Hearing fees include the hearing of submissions as part of the preparation process of a district plan and a hearing relating to a request for a change to a district plan</p>		
<p>5. ENTERTAINMENT AND HOSPITALITY</p>		
<p>Are any hospitality or entertainment allowances payable or any expenses reimbursed?</p>		No
<p>6. COMMUNICATIONS AND TECHNOLOGY</p>		
<p>Equipment and technology provided to elected member Is equipment and technology provided to elected members for use at home on council business?</p>		No

<p>Allowances paid in relation to communication Are any allowances paid in relation to communication?</p> <p>Use of an electronic tablet a maximum of \$150 Use of a printer to a maximum of \$40 Use of a mobile phone to maximum of \$60 Internet connection to maximum of \$250</p> <p>Councillors can also receive \$400 annually for council related toll and mobile phone charges.</p> <p>The total amount payable to a member must not exceed \$1050 annually.</p> <p><i>Use of 1 personal computer, tablet, or laptop, including any related docking station \$200</i> <i>For the use of a multi-functional or other printer \$40</i> <i>For the use of a mobile phone \$150</i> <i>Internet service for the purpose of member's work on Council business \$400</i> <i>Mobile phone service for the purpose of member's work on Council business \$400</i></p>		Yes
<p>7. PROFESSIONAL DEVELOPMENT, CLUBS AND ASSOCIATIONS</p>		
<p>Are any expenses reimbursed or allowances paid in respect of members' attendance at professional development courses, conferences and seminars?</p> <ul style="list-style-type: none"> • No allowances are paid. • Course registration fees are paid subject to the approval of the Manager, Democratic Services and the Mayor. <i>Elected Member Training and Travel Committee.</i> 		Yes
<p>Are any expenses reimbursed or allowances paid in respect of subscriptions to clubs or associations?</p>		No
<p>8. TAXATION OF ALLOWANCES</p>		
<p>Are any allowances (as distinct from reimbursements of actual business expenses) paid without deduction of withholding tax?</p>		No

APPLICATION OF POLICY

From time to time elected members incur expenses on the Council's behalf, which need to be reimbursed. This reimbursement and the use of council supplied resources apply only to elected members personally, and only while they are acting in their official capacity as elected members.

Costs for expenses must have a justifiable business purpose, be moderate and conservative having regard to the circumstances, and appropriate in all respects.

The process for reimbursement of claims includes the following principles:

- Any expenses to be reimbursed must be on an actual and reasonable basis and in line with Council policy.
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No allowances are paid without deduction of withholding tax.

All expenditure that falls under this policy is approved on the condition that it can be met within relevant budget provisions.

POLICY MONITORING AND REVIEW

The policy is reviewed on a three year basis in accordance with the requirements of the Remuneration Authority.

DEFINITIONS

"Actual" means as evidenced by the original receipt attached to the claim form.

"Reasonable" means that it is within the amount specified by this policy or as deemed reasonable by the Mayor and/or Chief Executive.

"Council business" includes: formal council meetings, committee meetings, workshops, seminars, statutory hearings, training courses, site visits, meetings with staff, meetings with community groups, meetings with members of the public. It does not include events where the primary focus is on social activity.

"Remuneration Authority" is an independent body established by the Remuneration Authority Act 1977, with responsibilities under the Local Government Act 2002 to determine remuneration and expense/allowance rules for local authority members.