

# ORDINARY MEETING

of

# CITY DELIVERY COMMITTEE

  

## UNCONFIRMED MINUTES

**Commenced:** 8.30am  
**Date:** Thursday 7 September 2017  
**Venue:** Council Chamber  
Level 2  
16 Cobham Court  
Porirua City

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### Present

Councillor Anita Baker (Chairperson)

Councillor John Burke  
Councillor 'Ana Coffey  
Councillor Mike Duncan  
Councillor Izzy Ford  
Councillor Ross Leggett

Councillor Faafoi Seiuli  
Councillor Dame Beverley Wakem  
Councillor Kylie Wihapi  
Councillor Dale Williams

### In Attendance

Wendy Walker  
Tamsin Evans  
Bryan Patchett  
James Jefferson  
Lynlee Baily

Chief Executive  
Chief Operating Officer, City and Community Infrastructure  
General Manager, City Growth and Partnerships  
General Manager, Policy, Planning and Regulatory Services  
Manager Democratic Services

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- 1.4 Notification of Extraordinary Business
- 1.5 Confirmation of Minutes

### **2. Chairperson's Recommendations**

- 2.1 **DOG CONTROL POLICY AND BYLAW AND FEEDBACK ON THE IDEA OF A FENCED DOG PARK – DELIBERATIONS**

### **3. Reports**

- 3.1 **FINAL REPORT FROM PORIRUA CHAMBER OF COMMERCE**
- 3.2 **REPORT FROM PARTNERS PORIRUA ON WORKFORCE DEVELOPMENT CONTRACT**
- 3.3 **REIMBURSEMENT OF ELECTED MEMBER EXPENSES POLICY**
- 3.4 **TEMPORARY ROAD CLOSURE – PAEKAKARIKI HILL ROAD AND MOONSHINE ROAD FOR DUNLOP TARGA NZ EVENT**
- 3.5 **REPORT ON SUBMISSION TO GREATER WELLINGTON REGIONAL COUNCIL – PUBLIC TRANSPORT FARE CHANGES**
- 3.6 **DOG CONTROL POLICY AND BYLAW AND FEEDBACK ON THE IDEA OF A FENCED DOG PARK - DELIBERATIONS**

### **4. Public Excluded**

- 4.1 **Confirmation of Minutes**  
Minutes of the meeting held on 3 August 2017
- 4.2 **Street Lights: Accelerated LED Conversion**

## **1. Meeting Conduct**

### **Apologies**

No apologies were received. The Mayor was absent in accordance with the leave of absence granted by the Council on 23 August 2017.

### **Public Forum**

No members of the public requested to speak in the public forum.

### **Conflict of Interest Declarations**

No conflicts of interest were declared

### **Notification of Extraordinary Business**

Late Item: Streetlighting – LED Conversion

**Moved Cr Baker**

**Seconded Cr Leggett**

### **RESOLVED**

That the City Delivery Committee:

1. Receive the late item Streetlighting – LED Conversion

### **CARRIED**

### **Confirmation of Minutes**

The minutes of the meeting held 3 August 2017 were presented for confirmation.

**Moved Cr Baker**

**Seconded Cr Williams**

### **RESOLVED**

That the City Delivery Committee:

1. Confirm the minutes of the meeting held on 3 August 2017 as a true and complete record.

### **CARRIED**

## **2. Reports**

### **7217 FINAL REPORT FROM PORIRUA CHAMBER OF COMMERCE**

Nick Leggett provided the Committee with an overview of the outcomes of the Business Support and City Centre Development contract with the Porirua Chamber of Commerce.

**Moved Cr Baker**

**Seconded Cr Coffey**

**RESOLVED**

That the City Delivery Committee:

1. Receive the report
2. Receive the presentation and outcomes report from the Porirua Chamber of Commerce for the period 1 July 2016 to 30 June 2017.

**CARRIED**

**7317 REPORT FROM PARTNERS PORIRUA ON WORKFORCE DEVELOPMENT CONTRACT**

Michelle Robinson provided the Committee with a report on the outcomes of the Workforce Development contract with Partners Porirua for the year ending 30 June 2017.

**Moved Cr Baker**

**Seconded Cr Ford**

**RESOLVED**

That the City Delivery Committee:

1. Receive the report
2. Receive the presentation from Partners Porirua for the period 1 July 2016 to 30 June 2017.

**CARRIED**

**7417 REIMBURSEMENT OF ELECTED MEMBER EXPENSES POLICY**

The Committee was presented with the Reimbursement of Elected Members Expenses Policy for review.

**Moved Cr Baker**

**Seconded Cr Seiuli**

**RESOLVED**

That the City Delivery Committee:

1. Receive the report
2. Recommend that the Council:

Update the Reimbursement of Elected Member Expenses Policy to:

- i. Provide for the payment of District Plan and Private Plan Change hearing fees in accordance with the Local Government Members (2017/18) (Local Authorities) Determination 2017.
- ii. Increase the communication allowance in accordance with the Local government Members (2017/18) (Local Authorities) Determination 2017.

**CARRIED**

**7517 TEMPORARY ROAD CLOSURE – PAEKAKARIKI HILL ROAD AND MOONSHINE ROAD FOR DUNLOP TARGA NZ EVENT**

The Committee was asked to consider a temporary road closure of Paekakariki Hill Road, Moonshine Hill Road and Moonshine Road to host the Targa Rally event on 28 October 2017.

**Moved Cr Leggett**

**Seconded Cr Coffey**

**RESOLVED**

That the City Delivery Committee

1. Receive the report and submissions on the review of dog rules and feedback on a fenced dogpark.
2. Agree to recommend that the Council, pursuant to Section 342 and the Tenth Schedule of the Local Government Act 1974 and 2002, resolve to temporarily prohibit traffic on the roads mentioned below on 28 October 2017, subject to Club Targa Incorporated providing written agreement to the conditions (a-o) below:

**Moonshine Road:**

Date of closure: Saturday 28 October 2017

Time of closure: 2.25pm – 6.55pm

**Moonshine Road**, from its intersection with Moonshine Hill Road, to finish at house number 1230, including the intersection with Ahoroa Road (No Exit).

**Paekakariki Hill Road:**

Date of Closure: Saturday 28 October 2017

Time of Closure: 3.20pm – 7.50pm

**Paekakariki Hill Road**, at the northern city boundary and finishing at Pauatahanui Golf Club, house number 326 Paekakariki Hill Road.

That Club Targa Incorporated confirm in writing the following:

3.
  - a) That Club Targa Incorporated informs all emergency services of the proposed event at least four weeks prior to the event. If during the event emergency vehicles require the use of the closed portion of the road, it will stop the event and provide unobstructed passage for such emergency vehicles that require passage.
  - b) That signs complying with Council's requirements advising of the road closure be stationed, where Council requires them, at Club Targa Incorporated's expense four weeks before the event.
  - c) That Club Targa Incorporated has a traffic management plan in respect of the event approved by the Porirua City Council four weeks prior to the event.
  - d) That Club Targa Incorporated indemnifies the Council in respect of any costs, expenses, obligations, liabilities, prosecutions and claims incurred as a result of the event taking place or not taking place.

By way of clarification this indemnity covers any claims against Porirua City Council based on the event being cancelled without notice due to the unavailability of the roads and or bridges or if roads are required to be kept open for a National election.

- e) That Club Targa Incorporated acknowledges that Porirua City Council will not be liable if the rally must be cancelled without notice because the specified roads and or bridges cannot be used for the event on the specified day.
- f) That Club Targa Incorporated will ensure there are sufficient trained marshals on duty before, during and after the rally to direct traffic and to prevent access to private property.
- g) That Club Targa Incorporated will arrange to have personnel in attendance who have a current first aid certificate from an accredited provider.
- h) That Club Targa Incorporated will pay all costs for Porirua City Council's staff involvement for processing road closures for this event. The Council fees for this event is \$95/hr. Processing, site inspections and general preparations are normally in the range of 15 – 20 hours.
- i) That Club Targa Incorporated provides Porirua City Council with evidence, four weeks prior to the event, that it will have public liability insurance to the value of \$10.0 million at the time of the event.
- j) That publicity of the proposed road closure is carried out prior to the event by Porirua City Council at Club Targa Incorporated's cost.
- k) That if any damage is caused to the roads, bridges and or adjacent property by the rally, that Club Targa Incorporated will repair all damages. In the event of roads and or bridges being damaged, repairs will be completed in compliance with the relevant Code of Practice.
- l) That toilets are provided at each marshalling area of the event.
- m) That litter bins are provided and all rubbish, signs etc. be removed following the event.
- n) That provisions for fence repairs are such that they will be carried out immediately after the road closure has finished. This means they must be started by Sunday 29th October 2017. The written confirmation shall include evidence of these arrangements to the satisfaction of Porirua City Council staff.
- o) That Club Targa Incorporated will undertake a second direct notification of the event to residents on Moonshine Road and Paekakariki Hill to inform them that:
  - There is an 0800 telephone number that the Targa Organiser can be contacted on in an emergency during the event;
  - Once the road is closed, spectators will not be allowed in from the start and finishes of the Stages; and

- If residents are going to be away and do not expect any spectators on their properties that they notify the Targa Organiser. The Targa Organiser will take measures to prevent trespassing on the resident's property.

**CARRIED**

**7617 REPORT ON SUBMISSION TO GREATER WELLINGTON REGIONAL COUNCIL – PUBLIC TRANSPORT FARE CHANGES**

The Committee was asked to consider a submission to Greater Wellington Regional Council regarding its public transport fare changes.

**Moved Cr Baker**

**Seconded Cr Ford**

**RESOLVED**

That the City Delivery Committee

1. Receive the report.
2. Agree to recommend that the Council approve the Porirua City submission to Greater Wellington Regional Council on public transport fare changes.

**CARRIED**

**7717 DELIBERATIONS ON DOG CONTROL POLICY AND BYLAW AND FEEDBACK ON THE IDEA OF A FENCED DOG PARK**

The Committee was presented with the Dog Control Policy and Dog Control Bylaw; and asked to consider the inclusion of a fenced dog park in the development of the Long-term Plan 2018-38 for wider consultation.

**Moved Cr Baker**

**Seconded Cr Wihapi**

Secretarial Note: The Chair presented her recommendations to the meeting, noting that recommendation 1(a) was to be removed (refer to item 2 of the Agenda).

Secretarial Note: Include the word "roaming" under "Safety" in Summary of Views, Attachment 1, page 143 of the Agenda.

**RESOLVED**

That the City Delivery Committee

1. Receive the report.

**CARRIED**

2. Agree to recommend that the Council:
  - a) Adopt the Dog Control Policy and Dog Control Bylaw as amended by deliberations

**CARRIED**

- b) Agree that the Porirua City Council General Bylaw 1991, Part 5 - Control of Dogs is revoked

**CARRIED**

- c) Agree that the Part 5A 'Pooper Scooper' Bylaw is revoked

**CARRIED**

- d) Note that a review of the adequacy and location of signs for on and off leash dog areas will occur within existing budgets and with further budget to be considered for inclusion in the development of the Long-term Plan 2018-38

**CARRIED**

- e) Agree to include fenced dog park options in the development of the Long-term Plan 2018-38

**CARRIED**

**Plimmerton Beach**

3. Agree to recommend to the Council that dogs on Plimmerton Beach (south of the Fire Station from the sandy beach at Sunset Parade and south to Taupō Stream) will be on leash 1 April to 31 October and prohibited from 1 November to 31 March.

**CARRIED**

**Te Ara Piko Pathway**

4. Agree to recommend to the Council that dogs on Te Ara Piko Pathway will be on leash at all times apart from those areas where it is considered essential to prohibit dogs to protect wildlife.

**CARRIED**

**AMENDMENT**

**Moved Cr Coffey**

**Seconded Cr Ford**

5. Agree to recommend to the Council to allow dogs to be under control on leash by the owner or dog handler or safely tethered, in all suburban shopping centres (not Porirua City Centre) provided the dog does not become a nuisance, is prevented from entering premises (apart from working assistance dogs) and owners immediately clean up and appropriately dispose of any dog faeces.

**CARRIED**



**MINUTES**

**7817 PUBLIC EXCLUDED**

**Moved** Cr Baker

**Seconded** Cr Williams

**Resolution to Exclude the Public:**

That the public be excluded from the following parts of the proceedings of this meeting, namely:

- a) Confirmation of Minutes
- b) Street Lights: Accelerated LED Conversion

That the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Grounds under Section 48(1) for the passing of this resolution</b>
a) Confirmation of Minutes – 3 August 2017	Section 7(2)(b)(ii) - To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information;	The public conduct of the relevant part of the proceedings would be likely to result in a disclosure of information for which good reason for withholding that information would exist, under Section 7 of the Local Government Official Information and Meetings Act 1987.
b) Street Lights – Accelerated LED Conversion	Section 7(2)(b)(ii) - To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information  Section 7(2)(h) – Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.	As above

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as specified above.

The meeting closed at 9:55am

Confirmed: \_\_\_\_\_  
**Chairperson** **Date**